



Uttlesford Local Highway Panel Meeting Agenda

Date: Monday 22nd June 2015
 Time 19:00 hrs
 Venue: Uttlesford District Council Offices, Saffron Walden

- Chairman** To be agreed at the meeting
- Panel Members** CC Member Ray Gooding, CC Member Susan Barker, CC Member John Lodge, CC Member Simon Walsh, UDC John Freeman, UDC Member Alan Mills, UDC Member Robert Chambers, UDC Member Geoffrey Sell, Parish Rep Alan Townsend, Parish Rep Mel Sullivan
- Other Attendees** Essex Highways Officer Rissa Long Highways Liaison Officer, Essex Highways Officer Sonia Church Highways Liaison Manager, CC Cabinet Member Eddie Johnson, UDC Officer J Pine, UDC Officer Adam Rees, UDC Officer Andrew Taylor

Page no	Item	Lead:	Papers:
	1. Welcome and Introductions	Chairman	Verbal
	2. <ul style="list-style-type: none"> o Apologies and declarations of interest o Election of Chairman o Opportunity for public speaking 	All	Verbal
	3. Minutes of meeting held on 23rd March and matters arising	Chairman	Verbal
2	4. Update on capital and revenue schemes approved	RL	Report 1
5	5. Potential scheme list <ul style="list-style-type: none"> o Summary of potential schemes for prioritisation in 2015-16 	RL	Report 2
13	6. Highway Rangers and Revenue expenditure <ul style="list-style-type: none"> o Rangers report 	RL	Report 3
	7. Any other business	Chairman	Verbal
	Dates of next meeting: <ul style="list-style-type: none"> - September 21st 2015 at 7pm - November 30th 2015 at 7pm - March 21st 2015 at 7pm 8. Please can Members advise Adam Rees tel: 01799 510548 or email: arees@uttlesford.gov.uk if they are unable to attend any of these meetings. <p>Any non-panel members who wish to speak at the Uttlesford Panel meetings must submit their request including the questions to be asked a week before the meeting. Any issues raised must have the support of the relevant County Councillor</p>	Chairman	Verbal

**UTTLESFORD DISTRICT COUNCIL WITH ESSEX COUNTY COUNCIL
LOCAL HIGHWAY PANEL – 22nd JUNE 2015
REPORT 1: UPDATE ON SCHEMES APPROVED**

Key:	Completed schemes
	Cancelled Schemes

Design Reference Number	Task Name	Finish	CMA approved	Cost Code	Works Description	Allocated Budget	Comments
-------------------------	-----------	--------	--------------	-----------	-------------------	------------------	----------

2012/13

Budget

DC1732	Various Roads_ Great Chesterford	Dec 2015	01/03/2013	LUTT002008	20mph Speed limit	£27,000	
--------	----------------------------------	----------	------------	------------	-------------------	---------	--

2013/14

Budget

DC1897	The Street_ Takeley	Aug 2015	15/04/2013	LUTT002009	Pedestrian refuges to be installed	£100,000	total scheme value approximately £200,000. Priorities for scheme progression agreed
DC1437	High Street Hempstead	Aug 2015	06/08/2013	LUTT003005	New footway	£300,000	Construction work commenced in March and subject to the conclusion to the final legal aspect then the remainder of the works will be completed in the school Summer holidays
	Great Dunmow	Feb 2015	12/09/2013	LUTT132019	2 new 76mm post to house the mobile VAS sign	£1,000	
	Dunmow Road, Little Canfield	Jan 2016	12/09/2013	LUTT132021	Relocation of VAS sign with 1 x new wide based post	£1,000	awaiting Cabinet Member Approval
DC1661	Wenden Road, Saffron Walden - design only	Jun 2015	12/09/2013	LUTT134010	Design works for cycleway previously agreed under revenue money	£21,000	final aspects of the design work being completed

2014/15

Budget

	Byways 13 and 55 High Roding	Apr 2015	10/04/2014	LUTT148001	new surface to link up with byway 14 (byways are included as part of the trial for seasonal closures)	£50,000	
	Byway 50 Clavering	Mar 2015	10/04/2014	LUTT148002	new surface (byway is included in the season trial closures)	£68,500	
	Aythorpe Roding 21	Mar 2015	10/04/2014	LUTT148003	repair the extensive rutting and ditch works	£45,000	
	A1060 j/w Sawbridgeworth Rd	Aug 2015	10/04/2014	LUTT142001	FEASIBILITY AND DESIGN for possible junction realignment works	£5,000	
	Broadbridge Rd High Roding	May 2015	10/04/2014	LUTT142003	flood warning signage to deter drivers from using the road during the extreme weather	£1,000	
	Wicken Rd Clavering	Jul 2015	10/04/2014	LUTT145002	Install new bus shelter	£9,000	
	Windmill Hill Saffron Walden	Mar 2015	10/04/2014	LUTT145003	Install dropped kerb for pedestrians crossing the road and provide a better surface in the bus stop layby	£27,000	
	Newport Road, Debden	Jan 2016	25/06/2014	LUTT142008	road realignment works	£82,000	

UTTLESFORD DISTRICT COUNCIL WITH ESSEX COUNTY COUNCIL

LOCAL HIGHWAY PANEL – 22nd JUNE 2015

REPORT 1: UPDATE ON SCHEMES APPROVED

	Little Larchmount, Saffron Walden	Aug 2015	25/06/2014	LUTT142010	conclusion of parking scheme which was started prior to the function transferring to NEPP	£3,000	
	Chelmsford Road, Margaret Road	Feb 2015	25/06/2014	LUTT142013	Feasibility study into possible options to deal with access problems to the church	£3,000	
	Chelmsford Road, Hatfield Heath	Feb 2015	25/06/2014	LUTT142014	VAS sign to deal with speeding	£8,500	
	Ashdon Road, Saffron Walden	Feb 2015	25/06/2014	LUTT142015	feasibility study into a build out to help improve the visibility for pedestrians trying to cross the road	£3,000	
	Byway 3 Gt Canfield	Mar 2015	25/06/2014	LUTT148005	scheme to deal with ponding of water	£5,000	
	A1060 j/w B183 Hatfield Heath	Jan 2016	09/07/2014	LUTT142024	implementation of a mini roundabout	£80,000	
	B1256 Hoblongs junction Gt Dunmow	Sep 2015	16/09/2014	LUTT141004	design works for safety improvements		
	B184 Springwell Road north of Saffron Walden	Apr 2015	16/09/2014	LUTT141005	design works for safety improvements		
2015/16 Budget							
	Stortford Road, Hatfield Heath	TBC	23/03/2015	LUTT152023	drainage improvement scheme	£17,162	additional £12,000 required to complete the scheme
	Fleur-de-Lys - Widdington village Hall	TBC	23/03/2015	LUTT155003	Install new wooden shelter. Requested by Parish Council.	£9,000	
	Oppsite The Elms, White Roding	TBC	23/03/2015	LUTT155004	Install new wooden shelter	£9,000	
	o/s Blue House Farm, Chelmsford Road Margaret Roding	TBC	23/03/2015	LUTT155005	install new wooden shelter	£8,000	
	Station Road, Saffron Walden outside the elderly person flats close to the junction with Audley Road	TBC	23/03/2015	LUTT155007	replacement bus shelter with seating. Scheme to replace previously agreed scheme for The Moors in Little Dunmow (LUTT155002) which is no longer viable	£9,750	
	Bridleway 52 Stansted	TBC	23/03/2015	LUTT158002	improvement works to the Bridge structure over the River Bourne, Improvement works to the side wall and embankments of the structure along with Improved drainage and surfacing	£15,000	
	Bridleway 1 Barnston	TBC	23/03/2015	LUTT158003	Site assesment and feasibility required for possible design and construction of a New Bridleway Bridge at one of the two key locations.	£5,000	
Revenue	Uttlesford CR sites 2015-16		23/03/2015	LUTT151001	design pot for 2015-16 CR sites in Uttlesford	£12,000	
Revenue	Uttlesford general		23/03/2015	LUTT152024	pot of money for undertaking surveys	£2,000	
Revenue	Ashdon Road, Saffron Walden	Nov 2015	23/03/2015	LUTT153001	detailed design following on from feasibility study for pedestrians experiencing visibility issues when trying to cross the road	£3,000	

**UTTLESFORD DISTRICT COUNCIL WITH ESSEX COUNTY COUNCIL
LOCAL HIGHWAY PANEL – 22nd JUNE 2015
REPORT 1: UPDATE ON SCHEMES APPROVED**

Revenue	Bran End Stebbing	Nov 2015	23/03/2015	LUTT153004	detailed design for improved pedestrian access to the back of the recreation ground and farm shop using existing public right of way	£3,000	
Revenue	Town Street, Thaxted	Nov 2015	23/03/2015	LUTT155006	amendments to the bus stop layout The bus stop is located outside the Post Office on the corner of Orange street where the junction is very wide. Visibility isn't good and the way the bus has to park restricts parking on Town Street which is already limited	£3,000	

UTTLESFORD DISTRICT COUNCIL WITH ESSEX COUNTY COUNCIL LOCAL HIGHWAY PANEL – 22nd JUNE 2015 REPORT 2 – POTENTIAL CAPITAL SCHEMES

The following list identifies all of the scheme requests which have fed into the Uttlesford LHP. The RAG column acknowledges what the status of the scheme request is as below:



= The scheme has been validated as being feasible and is available for consideration



= The scheme has previously been approved for a feasibility study and the results are awaited before the scheme can be fully considered



= A scheme request has been received and is in the initial validation process

Uttlesford have made recommendations to the value of 122% of the original budget of £472,040.

Traffic Management

Total Value of schemes	£143,000
------------------------	-----------------

Ref	Location	Description	Problem	Allocated Budget	Comments	RAG
1	Feathers Hill, Hatfield Broad Oak	New 30mph VAS sign	speeding	£8,500		G
2	Wicken Road, Clavering	New 30mph VAS sign	speeding	£8,500		G
3	Chelmsford Road, Margaret Roding	Feasibility study into possible options to deal with access problems to the church	dangerous scenario for visitors to the church both with crossing the road and also with driving out of the church		awaiting results of the feasibility study	A
4	various locations, Hatfield Broad Oak	reinstatement / protection of the grassed triangles at the junctions	grassed areas severely rutted making the road appear wider	£3,000	the validation agrees that kerbing would be beneficial. Clarification is required for Essex Highways if a design is required in the first instance	G
5	Walden Road B184, Gt Chesterford	VALIDATION - possible layby to enable the buses to pull in off the road to disembark passengers	visibility issues for vehicles exiting out on to Walden Road from Jacksons Lane	TBC	in validation	R
6	Margaret Street, Thaxted	feasibility study for possible relining or junction realignment at jct with Weaverhead Lane	visibility not good when exiting Margaret Street	£3,000	The possibility of either relining or realigning the junction could be explored in a feasibility study, though it is advised that a potential scheme could be costly if realignment is needed	G
7	Lodge Road / Old Mead Road Little Henham	signage improvements for the low bridge	confusing signage misdirecting traffic in the vicinity of the low bridge	£3,000	Network management agreed that the signage does require assessment	G
8	Rickling Green Road, Quendon	VALIDATION - 20mph limit in the vicinity of the primary school		TBC	in validation	R

Ref	Location	Description	Problem	Allocated Budget	Comments	RAG
9	Marks Hall Lane, Marageret Roding	VALIDATION for 30mph speed limit		TBC	in validation	R
10	Rookery Lane, Wendens Ambo	VALIDATION for passing places on Rookery Lane		TBC	the validation has identified that the signage on the approach to Rookery Lane needs looking at as there is a lack of local signage to discourage the use of this lane. The progression of passing places is likely to be costly and will require land acquisition	G
11	B1417 Station Road, Felsted	Request for consideration to be given to installation safety barriers on a dangerous bend where several vehicles have left	several non-injury accidents have occurred during icy weather on the sharp bend	TBC	in validation	R
12	Chelmsford Road, Barnston	request for a zebra crossing	pedestrians struggle to cross the road	TBC	PV2 assessment indicates that the site does not meet the criteria. Validaiton submitted to NM on 20/04/2015	R
13	Fairycroft Rd and East St, Saffron Walden	request for zebra crossings	reported difficulty for pedestrians in crossing the road	TBC	PV2 assessment has been requested to assess if the sites meet the criteria	R
14	Bardfield Road, Thaxted	Parish Council lead concerns about speeding on Bardfield Road. Request for a 20mph speed limit	speeding concerns on the approach to the school	TBC	in validation	R
15	Main Road, Felsted	Request for a second VAS sign to face opposite direciton to sign funded by LHP in 2014/15	speeding concerns on the approach to the school	TBC	speed surveys to be undertaken	R

Ref	Location	Description	Problem	Allocated Budget	Comments	RAG
16	Anso Road B1055 Hempstead	request from Parish to introduce a weight limit on this road together with reclassifying it down from a B road. The request also involves relocating the gateway signage	This is a narrow, winding road unsuitable for the size and frequency of commercial vehicles that use and damage it. There is no footway and often high banks and ditches adjacent which render it completely unsuitable to pedestrian traffic	TBC	in validation	R
17	Hill Road / Radwinter Road, Hempstead	request to consider extending the existing 30mph speed limit out and to consider a speed limit between Hempstead and Radwinter	speeding as vehicles enter the village	TBC	in validation	R
18	Bumpstead Road, Hempstead	request the 30mph limit be extended to just beyond the junction with Boytons Lane to allow reduction of speed of traffic entering and leaving the centre of the village. Installation of 'gateway effect' to highlight the proximity of 30mph limit.	speeding	TBC	in validation	R
19	various roads, White Roding	White Roding has been subject to a reduction in the speed limit during the 2011 speed limit review but concerns have arisen about the compliance with the limit	speeding	TBC	surveys to be undertaken	R
20	Belchams Lane junction with Cambridge Road, Quendon	concerns about the visibility at the junction and the speed of traffic	speeding and visibility	TBC	surveys to be undertaken	R

Ref	Location	Description	Problem	Allocated Budget	Comments	RAG
21	A1060 Leaden Roding Roding	small extension to 30mph speed limit installed as part of the 2011 speed limit review which omitted several properties which would meet the criteria	Speed limit not extended far enough	£3,000	Extension approved by the Network Management team. Suggest proceed to feasibility	G
22	Duck Street, Wendens Ambo	parish request to consider a 20mph speed limit	speeding	TBC	in validation	R
23	Church Street, Saffron Walden	Request to consider installing a 20mph speed limit on Church Street	speeding	TBC	validation sent to NM on 29/04/2015	R
24	Ashdon Road, Saffron Walden	request to consider amendments to road layout	congestion at peak times due to parked vehicles	TBC	The request is in validation	R
25	The Street, Takeley	traffic calming	continuation of ongoing traffic calming scheme	£100,000	funding required to complete the traffic calming scheme	G
26	in the vicinity of the school, Finchingfield Road, Gt Sampford	VALIDATION - request for consideration to be given to a 20mph speed limit outside the school	safety concerns outside the school	TBC		R
27	Castle Street, Saffron Walden	20mph roundel at the entrance into Castle Street to further emphasise the speed limit	residents feel that the speed limit is not adhered to	TBC	awaiting a confirmed cost estimate and validation clearance	R
28	Stortford Road, Hatfield Heath	top up for existing drainage improvement scheme		£12,000		G
29	Rands Road, High Roding	request to extend the existing 30mph speed limit out to 50m beyond the last property	the road is currently de-restricted so is subject to speeding concerns as vehicles head out of High Roding on Rands Road	TBC		R
30	High Easter	extension to speed limits	The Parish feel that the existing 30mph speed limit does not extend far enough and they would like to incorporate additional properties	TBC	in validation	R

Ref	Location	Description	Problem	Allocated Budget	Comments	RAG
31	Entry points into Manuden	new gateway features to replace existing damaged structures	existing feature is old and falling apart and consideration is wanted to be given to installing something with a bigger visual impact for vehicles	TBC	in validation	R
32	Bardfield Road, Thaxted	concerns raised about the existing traffic calming feature not having an impact on traffic speeds	traffic approaching the school at undesirable speeds	TBC	in validation - further speed surveys have been requested	R
33	Thaxted Road, Debden	request for the creation of a formal layby at Smiths Green where cars are currently parking on the	verge getting churned up from parking	TBC	in validation - highway boundary information requested	R
34	High Street, Saffron Walden	relining the approach to the traffic lights at the bottom of the High Street to facilitate better traffic filtering	some limited parking bays had been removed by NEPP to help the congestion on the High Street and the provision of the lining would serve to guide the traffic better	£2,000	design would need to be cleared with the EH Network Management team	G
35	Bacon End Gt Canfield	request to introduce a 30mph limit to a section of Bacon End which is currently derestricted	perception of speeding issues	TBC	in validation - approval sought from the Essex Network Management team	R

Walking

Total Value of schemes	£32,000
------------------------	---------

Ref	Location	Description	Problem	Requested by	Parish	Cost Code	Estimated cost	Comments	RAG
1	Thaxted recreation ground footway	New footway across the recreation ground	no direct route for pedestrians to walk to the town so instead cut across the recreation ground		Thaxted		£30,000		A
2	various locations, Barnston	VALIDATION for possible footway widening in Barnston			Barnston	LUTT153002	TBC	in validation	R
3	Cambridge Road (outside Waterbutt Row, Quendon	request to look at dealing with footway parking	footway parking restricting the width of the footway for pedestrians	Parish Council	Quendon and Rickling	LUTT153003	TBC	in validation	R
4	Catons Lane, Saffron Walden	possible footway linking the Car park to existing footpath on Little Walden Road	there is currently no provision for pedestrians to walk safely out of the free car park or from the football club		Saffron Walden	LUTT153005	TBC	awaiting boundary information confirming ownership of the land required for the footway	R
5	Jacksons Lane, Gt Chesterford	installation of pram crossing close to the junction with Carmel Street	currently no facility for mobility impaired pedestrians to mount the footway	UDC		LUTT153004	£2,000	possible walk talk build scheme	G
6	Park Road, Little Easton	request for the introduction of a small section of footway outside the Almshouses	currently no footway linking the almshouses with the road	Little Easton Parish Council	Little Easton	LUTT153006	TBC	in validation	R

Potential Revenue

Total Value of schemes	£5,000
------------------------	---------------

Ref	Location	Description	Scheme Category	Scheme stage	Cost Code	Estimated Cost	Comments
1	Uttlesford general	pot of money for undertaking surveys	Traffic Management	surveys	LUTT152024	£5,000	additional survey money to top up the £2000 already allocated

UTTLESFORD DISTRICT COUNCIL WITH ESSEX COUNTY COUNCIL

LOCAL HIGHWAY PANEL – 22nd JUNE 2015 REPORT 3: HIGHWAYS RANGERS

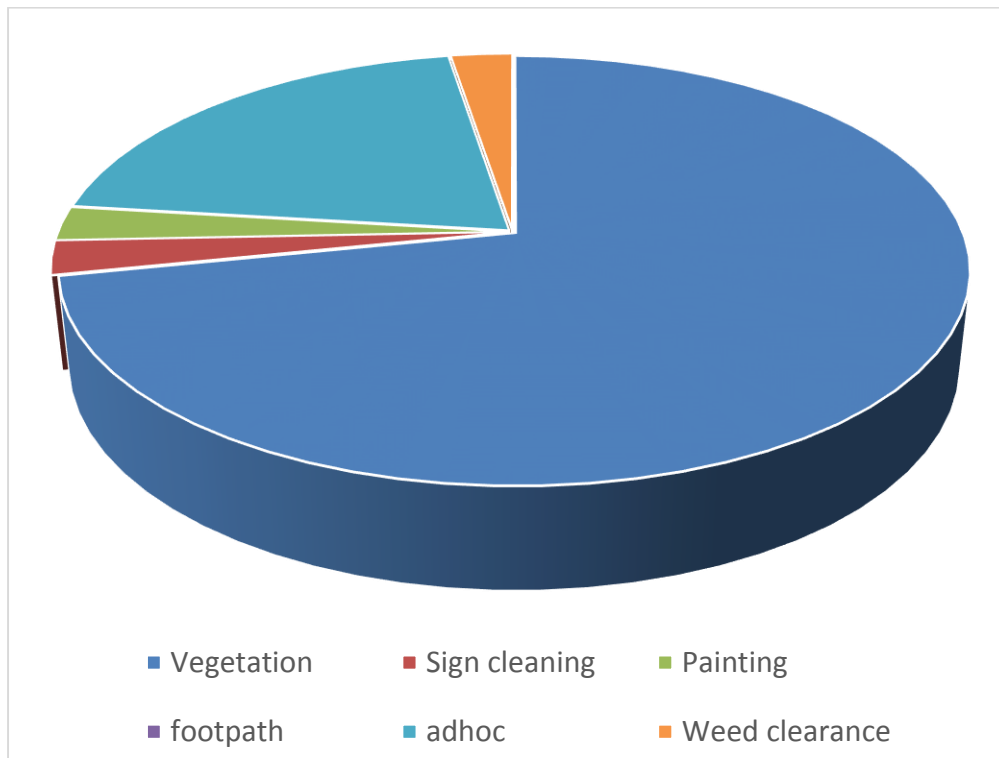
RANGERS WORKS

SUMMARY OF REQUESTS FOR RANGER SERVICES

The table below shows the total number of requests were completed and how many remain outstanding for the Highways Rangers service based on requested from Parish Councils in April and May 2015.

	jobs completed	jobs outstanding	passed to maintenance	total
Apr	5	16	0	21
May	11	19	0	30

The breakdown of the type of requests which are being received again indicates a dominance of vegetation type works.



RANGERS REQUESTS

It is anticipated that there will be a change in the way that Rangers are dealt with across the county going forward but until then, members are encouraged to continue to submit requests for the Highways Rangers as per the instructions below.

Pothole fixing does not fall within the remit of the Highway Rangers, but the types of minor maintenance works that can be undertaken are:

- **Cleaning and minor repairs to non-electrical road signs**
- **Cleaning and minor repairs to street furniture**
- **Reinstatement of posts and bollards (minimal excavation)**
- **Trimming of vegetation and removal of cuttings**
- **Adhoc grass cutting and strimming**
- **Localised cleaning and minor excavation of roadside water channels**
- **Removal of weeds or vegetation from pavements**
- **Clearing roadkill/removal of litter and small fly tips from highway land**
- **Removal of illegal signs and fly posting**
- **Minor block/flag paving repairs**

Requests for the services of the Highway Rangers should be made by Parish/Town Councils by email to highway.enquiries@essex.gov.uk with **HIGHWAY RANGERS** in caps written in the **Subject** box.

If more than one request is made at any one time, please number each one rather than use bullet points, as this makes it easier to track what has, or has not, been done.

Exact locations need to be provided together with a contact name and tel/mobile number so, if need be, the Rangers Team can call a specific person for clarification of the work requested.

Each email will automatically receive a **standard acknowledgement** (please ignore the text directing you to website), and then it will be forwarded to the Highway Ranger section for action.

Please note that requests for Highway Ranger Services can take up to 6 weeks to complete from date of receipt although this can be longer dependant on the nature of the work requested and the current workload.